

STUDENT COMPUTER/INTERNET/NETWORK POLICY

Strathpine West State School offers its students access to computers, electronic whiteboards, electronic mail and the internet. These resources are available to enhance the learning process and to achieve quality learning outcomes for all students.

Computers are to be used only for educational purposes as supervised and approved by the school; conducting research, completing assignments, accessing online references and any educational activity directed by a teacher. Students are responsible for appropriate behaviour on the school's computer network.

The school reserves the right to restrict/remove student access to the internet or network facilities if students do not adhere to the school's policy. Network Administrators will have access to review student files and folders to maintain system integrity and ensure that students are using the network system responsibly.

Students will be made aware of the possibility of unanticipated access to inappropriate material via the internet and the process for reporting accidental access. Where possible, prior to student access, teachers will filter and check sites that children will visit.

The use of the computer comes with responsibilities. These include:

- Students must not use a computer without a teacher's permission, knowledge or presence. Computers are to be used for educational purposes directed by the teacher in charge.
- Students must seek permission from a teacher before connecting any external storage or other device to a computer (including memory sticks, cameras etc).
- No rude, abusive, offensive or racist language or images should be used whilst communicating via email. Students must report to teachers any offensive content sent to them.
- Downloading of files, such as music files, video files, games and screensavers is forbidden.
- Students must seek clarification from a teacher as to whether information, photographs and graphics may be copied. Students must respect and adhere to the laws concerning copyright and other intellectual property rights.
- Students should use and share computer resources courteously and efficiently in such a way that other students are not disrupted. The changing of hardware settings or tampering with parts of the computer is not allowed.
- Personal information must not be revealed or transmitted to others. Such information includes, surname, school name, home addresses and phone numbers.
- Network and internet passwords are not to be shared with other students. Students will be held accountable for every message issued from their account. System Administrators have full access to all student accounts including emails and to all documents stored on the network.

Parents or guardians have a right to decide as to whether their child has access to the internet at this school. Should a parent prefer that a student not have access, the use of computers is still possible for more traditional purposes such as word processing.

Each student at Strathpine West State School is required to have a completed Internet Permission Form signed by a parent/caregiver before he/she will be able to access the internet.